

## Mandatory fields required for SAP Ariba Invoices and Credit Notes using the PDF Invoicing Channel

### Header Level Data:

- Invoice Number
- Invoice Date
- PO Number
- Total Net
- Total Taxes
- Total Invoice
- Currency
- Supplier Party
- Supplier Address/Street
- Supplier City
- Supplier Postcode
- Supplier Country
- Buyer Party
- Buyer Address/Street
- Buyer Postcode
- Buyer Country

### Line Level Data: the below data in invoice must match with the Purchase Order

- Line Description
- Line Quantity
- Line Quantity Unit of Measure Code
- Line PO Line Number
- Line Net Amount
- Line Tax Amount
- Line Tax Rate
- Line Total Amount

### Country Specific Rules:

- Supplier Tax Number is mandatory for all countries except US, PH, BN SG, TW, HK, MO VN, TH, MY, AY, IN
- Supplier Legal Status is mandatory for France, Belgium and Sweden
- Supplier Legal Capital is mandatory for France
- Supplier Legal Capital Currency is mandatory for France
- Supplier Commercial Identifier is mandatory for France
- Payment Terms is mandatory for France
- Due Date is mandatory for France

### Credit Note Rules:

- Original Invoice Number: The invoice reference that is being credited against in Ariba is mandatory.
- Original Invoice Date: the invoice date that is being credited against in Ariba is mandatory.